

LENDING OF CORPORATION-OWNED EQUIPMENT

☐ ~~No item of Corporation owned equipment shall be loaned for noncorporation school use off school property. If equipment is required for the use of those granted permission to use Corporation facilities, it may be loaned in accordance with School Board policy on the use of school facilities.~~

☒ The School Board believes that Corporation-owned equipment is a valuable resource which may be loaned for community use under certain conditions only, provided that such use does not infringe on the original and necessary purpose of the equipment or interfere with the educational program of the Corporation.

The Board may lend specific items of equipment on the written request of the user and approval granted by

☐ ~~the Superintendent~~

☒ the Board

☐ ~~and only when such equipment is unobtainable elsewhere.~~

The user of Corporation-owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use, and shall be responsible for its safe return.

☒ Corporation equipment may be removed from Corporation property by students or staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities. The consent of the

☐ \_\_\_\_\_

☒ Superintendent

is required for such removal.

☒ Staff members or students using Corporation-owned equipment shall be liable for any damage or loss to the equipment.

**BOARD OF SCHOOL TRUSTEES**  
**SCHOOL CORPORATION**

PROPERTY  
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- ☐ ~~Personal use of Corporation equipment or facilities by staff or students will be in accordance with the Superintendent's administrative guidelines.~~
- ☒ Removal of Corporation-owned equipment by staff or students from school property for personal use is prohibited.

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